

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, October 25, 2017 at the Catholic Education Center.

**PRESENT:**

**Trustees:** Richard Brassard  
Peter Del Guidice  
Martin Drainville  
Elizabeth King  
Colleen Landers  
Ron MacInnis  
Steve Malciw t/c  
Fred Salvador

**Student Trustee:** Marli Narduzzi

**Administration:** Tricia Stefanic Wertz, Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Melanie Bidal-Mainville, Manager of Human Resources  
Erika Adam, Manager of Financial Services  
David Horton, Manager of Plant  
Glen Nakashoji, Manager of Communications & Information Technology

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Regrets:** Denis Lincez

**Guests:** Nil

### CALL TO ORDER

**A**     **OPENING PRAYER**

A prayer was recited and special intentions were heard.

**B.**     **ROLL CALL**

**Motion**

MOVED BY:             P. Del Guidice  
SECONDED BY:         E. King

**Resolution 17-189**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Denis Lincez

**Carried**

**C.**     **DECLARATIONS OF PECUNIARY INTEREST** –Nil

**D. APPROVAL OF AGENDA**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: F. Salvador

**Resolution 17-190**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopts the agenda for the public board meeting as presented.

**Carried**

**E. APPROVAL OF MINUTES**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: E. King

**Resolution 17-191**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – September 27, 2017

**Carried**

**F. PRESENTATIONS/DELEGATIONS**

Jeanette Foy, FDK Immersion Teacher, St. Jerome School, Kirkland Lake

**G. PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 C-4 Distribution and Posting of Materials**

**Resolution 17-192**

**Motion**

MOTION BY: C. Landers  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Distribution and Posting of Materials* at first and second reading.

**Carried**

**G.1.2 E-14 Playground and Equipment Structures**

**Resolution 17-193**

**Motion**

MOTION BY: P. Del Guidice  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Playground and Equipment Structures* at first and second reading.

**Carried**

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G. **PRESENTATIONS AND REPORTS** - continued

G.1 **Policy** – continued

G.1.3 **E-18 Community Involvement and Christian Service** Resolution 17-194

**Motion**

MOTION BY: S. Malciw

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Community Involvement and Christian Service* at first and second reading.

Carried

G.1.4 **E-20 Response to Tragic Events** Resolution 17-195

**Motion**

MOTION BY: C. Landers

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Response to Tragic Events* at first and second reading.

Carried

G.1.5 **E-23 Emergency Preparedness** Resolution 17-196

**Motion**

MOTION BY: P. Del Guidice

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Emergency Preparedness* at first and second reading.

Carried

G.1.6 **Accessibility Standards-Customer Service & Planning** Resolution 17-197

**Motion**

MOTION BY: E. King

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Accessibility Standards for Customer Service and Planning* at first and second reading.

Carried

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy – continued**

**G.1.7 Delegation of Authority**

**Resolution 17-198**

**Motion**

MOTION BY: C. Landers  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *Delegation of Authority* at first and second reading.

**Carried**

**G.1.8 F-1 Commitment to Accessibility Planning**

**Resolution 17-199**

**Motion**

MOTION BY: R. MacInnis  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind the policy *F-1 Commitment to Accessibility Planning*.

**Carried**

**G.1.9 P-11 Faith Leadership**

**Resolution 17-200**

**Motion**

MOTION BY: E. King  
SECONDED BY: P. Del Giudice

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind the policy *P-11 Faith Leadership*.

**Carried**

**G.2 Student Trustee's Report – Marli Narduzzi, O’Gorman High School**

The student trustee highlighted the month of October at O’Gorman High school.

**G.3 Program – Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education**

**G.3.1 Report**

**Motion**

MOVED BY: F. Salvador  
SECONDED BY: R. MacInnis

**Resolution 17-201**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education’s Report.

**Carried**

**G. PRESENTATIONS AND REPORTS - continued**

**G.4 Personnel – Mélanie Bidal-Mainville**

**G.4.1 Report**

**Motion**

MOVED BY: E. King **Resolution 17-202**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource’s Report.

**Carried**

**G.4.2 Hiring**

**Motion**

MOVED BY: P. Del Guidice **Resolution 17-203**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Jamie Lamothe, as a teacher at the elementary panel on a part-time (0.5) basis, effective October 23, 2017, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**G.4.3 Retirements and Resignations**

**Motion**

MOVED BY: E. King **Resolution 17-204**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Melissa Lavoie, teacher at the elementary panel, effective October 20, 2017, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**Motion**

MOVED BY: C. Landers **Resolution 17-205**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the retirement of Janice McDonald-Grayston, teacher at the elementary panel, effective December 31, 2017, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**G. PRESENTATIONS AND REPORTS - continued**

**G.4 Personnel – Mélanie Bidal-Mainville – continued**

**G.4.3 Retirements and Resignations – continued**

**Motion**

MOVED BY: P. Del Guidice **Resolution 17-206**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Michelle Neumann, Designated Early Childhood Educator, effective October 20, 2017, in accordance with the terms and conditions of employment of non-unionized staff.

**Carried**

**G.5 Property – David Horton**

**G.5.1 Report**

**Motion**

MOVED BY: C. Landers **Resolution 17-207**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Plant's Report.

**Carried**

**G.6 Technology – Glen Nakashoji**

**G.6.1 Report - Nil**

**G.7 Business and Finance – Erika Adam**

**G.7.1 Report - Nil**

**G.8 SEAC – June 14, 2017 Minutes**

**G.9 Director of Education – Tricia Stefanic Weltz**

**G.9.1 Report**

**Motion**

MOVED BY: R. MacInnis **Resolution 17-208**  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education's Report.

**Carried**

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**G. PRESENTATIONS AND REPORTS – continued**

**G.9 Director of Education – Tricia Stefanic Weltz – continued**

**G.9.2 Personal Contracts**

**Motion**

MOVED BY: C. Landers **Resolution 17-209**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the amendments to the personal contract for the Manager of Human Resources as presented by the Director of Education.

**Carried**

**Motion**

MOVED BY: R. MacInnis **Resolution 17-210**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the amendments to the personal contract for the Manager of Financial Services as presented by the Director of Education.

**Carried**

**G.9.3 Executive Compensation**

**Motion**

MOVED BY: C. Landers **Resolution 17-211**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Executive Compensation program as amended.

**Carried**

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: P. Del Guidice **Resolution 17-212**  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE - Nil**

**K. NEW BUSINESS - Nil**

**L. INFORMATION - Nil**

M. **FUTURE MEETINGS**

Regular Board Meeting – Wednesday, November 29, 2017 at 5:00 p.m.

N. **ADJOURNMENT**

**Motion**

**MOVED BY:**

S. Malciw

**Resolution 17-213**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:30 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
\_\_\_\_\_  
Chair of the Board

  
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Secretary-Treasurer